

## MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, FEBRUARY 8, 2021 AT 6:30 P.M.

**COUNCIL PRESENT:** Mayor John Rolbiecki  
Council Member Travis Gillund  
Council Member Tim Koppien  
Council Member Nancy Reisdorfer  
Council Member Amber Rodas

**STAFF PRESENT:** Shirley Teigland

**OTHERS PRESENT:** Kyle Noyes, John Noyes, Abby Yeo

**ITEM 1: CALL TO ORDER**

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

**ITEM 2: CALL FOR AGENDA ADDITIONS**

The Administrator asked that the following items be added: \$13,059.23 additional bills register and Resolution 21-05

**ITEM 3: ADOPT AGENDA**

Koppien motioned, seconded by Reisdorfer to adopt the agenda as amended with the additions as listed above. MOTION PASSED UNANIMOUSLY

**ITEM 4: MEETING MINUTES**

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Reisdorfer motioned, seconded by Rodas to approve the January 11, 2021 Council meeting minutes. MOTION PASSED UNANIMOUSLY

**ITEM 5: REPORTS & UPDATES**

The Council reviewed the following reports and had no additional questions or comments: (5a) – 2/1/21 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget; (5d) – Fire Committee Minutes; (5e) – Local Board of Appeals memo

**ITEM 6: EXPENSES & DISBURSEMENTS**

Reisdorfer motioned, seconded by Rodas to approve the payment of \$35,549.23 (as listed on the check register summary), to approve the payment of \$22,857.82 (as listed on the payroll check register) and to approve the payment of \$13,059.23 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

**ITEM 7: CONCERNED CITIZENS**

No comments or requests were received either in person or in writing.

**ITEM 8: MINNEOTA CAR WASH, LLC**

Kyle Noyes asked to speak to the Council about the current water rate at their location and whether their location could be changed to a different classification to lower the user rates. Mr. Noyes explained that the initial water usage projection per carwash was 40-60 gallons, but recent usage data indicates that a carwash actually consumes 117 gallons. After a brief discussion about Lincoln Pipestone Rural Water rates Administrator Teigland clarified that water rates are set for the City based on more than just LPRW water rates and includes water purchase, servicing infrastructure bond debt payments, funding financial reserves and other operations, maintenance, repairs and administrative costs. Mr. Noyes asked the Council to consider adjusting the water rate to .00590/1000. The Council indicated that they would like additional time to consider the request prior to making any changes. Reisdorfer motioned, seconded by Koppien table the issue until next month's council meeting. MOTION PASSED UNANIMOUSLY

**ITEM 9: PUBLIC WORKS**

Gillund motioned, seconded by Rodas to approve advancing Trent Hennen to a Grade 7, Step 6 on the City's Wage Step Scale effective immediately. MOTION PASSED UNANIMOUSLY. Rodas motioned, seconded by Koppien to approve Tim DeVlaeminck and/or Trent Hennen's attendance at the 2021 MRWA Technical Conference August 24-26, 2021 – River's Edge Convention Center – St. Cloud, MN. MOTION PASSED UNANIMOUSLY

**ITEM 10: RESOLUTION 21-04**

Koppien motioned, seconded by Reisdorfer to adopt Resolution 21-04 declaring a Unimac Commercial Washer Extractor as surplus equipment and staff is instructed to sell the item listed as surplus for the best available price. MOTION PASSED UNANIMOUSLY

**ITEM 11: LIBRARY**

Koppien motioned, seconded by Reisdorfer to authorize staff to move forward with the application process in applying for a MN Department of Education Library Renovation Grant for funding on the Library's Solid Tuck Pointing Project. MOTION PASSED UNANIMOUSLY

**ITEM 12: FARM LEASE**

Rodas motioned, seconded by Reisdorfer to authorize John Rolbiecki as Mayor and Shirley Teigland as Administrator to sign a 1 year farm lease with Tom and Rodney Abraham to farm City property located near the City's lagoon. MOTION PASSED UNANIMOUSLY

**ITEM 13: SENIOR CENTER**

Rodas motioned, seconded by Reisdorfer to approve the 1<sup>st</sup> half 2021 budget appropriation payment of \$7,500 to the Senior Citizens Center. MOTION PASSED UNANIMOUSLY

**ITEM 14: BOUNDARY VALIDATION**

Reisdorfer motioned, seconded by Gillund to authorize John Rolbiecki as Mayor to sign the 2021 Boundary Validation Program Form verifying the City of Minneota's legal boundary. MOTION PASSED UNANIMOUSLY

**ITEM 15: RESOLUTION 21-05**

Reisdorfer motioned, seconded by Koppien to adopt Resolution 21-05 to support the pursuit of 2020 Local Road Improvement Program funding from MN DOT for the Golf Course Road Improvement Project. MOTION PASSED UNANIMOUSLY

**ITEM 15: ADJOURNMENT**

Koppien motioned, seconded by Reisdorfer, to adjourn the meeting at 7:25 p.m. MOTION PASSED UNANIMOUSLY

*The next scheduled Regular Council Meeting is scheduled for March 8, 2021 at 6:30 p.m.*

ATTEST:

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Shirley Teigland, City Administrator

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John Rolbiecki, Mayor

Council Approved March 8, 2021